

## Almeley Wootton Preparative Meeting

# List of Resources for Elders and Overseers



This is a list of resources which might be of use to elders or overseers. Some are available at Almeley meeting house; these are marked with a ☑, and are either in the E&O's box file, or elsewhere in the library (see key below). Other resources are available either via Monthly Meeting, or Friends House, and some online.

*This list was compiled by Kit Byatt for Almeley Wootton Elders and Overseers.*

*If you have any suggestions of additions to this list, or notice any errors which need amending, please contact [kit.byatt@hmqquakers.org.uk](mailto:kit.byatt@hmqquakers.org.uk)*

### **Key to entry annotations**

☑ available at Almeley Meeting House

<sup>1</sup> in the wooden periodicals holding box on the table upstairs

<sup>2</sup> in the E&Os box file upstairs

**September 2006**

## List of Resources for Almeley Elders and Overseers

### 1 – List of General Resources

1.  **Quaker Faith and Practice**  
Section 12.12 – Responsibilities of eldership  
Section 12.13 – Responsibilities of oversight
2. **Monthly Meeting Elders and Overseers**  
Clerk: Robin Bennett, Ludlow Meeting
3. **Quaker Life**
  1. Committee on Eldership and Oversight  
Anne Hosking (secretary)  
020 7663 1023  
[anneh@quaker.org.uk](mailto:anneh@quaker.org.uk)
  2. Committee on Eldership & Oversight fact sheet (online)  
[www.quaker.org.uk/templates/internal.asp?nodeid=90245](http://www.quaker.org.uk/templates/internal.asp?nodeid=90245)
4. **Eldership & Oversight Introductory Day**  
Worth experiencing! Various useful handouts from this:
  1. A brief history of eldership and oversight
  2. Authority, Power and Leadership
  3. List of activities
5. **The Resources Room**  
of Quaker Life – catalogued with the Friends House Library at:  
<http://217.158.182.230/opac/default.aspx>
6.  **Introductory Pack for enquires & attenders<sup>2</sup>**  
incl Quaker Quarterly, and adapted for local use with Almeley's 'Brief History' leaflet and Quaker Speak by Alastair Heron.  
*NB this pack (without local info and 'Quaker Speak!') also can be requested directly from [www.quaker.org.uk/Templates/FeedBack.asp?NodeID=89747](http://www.quaker.org.uk/Templates/FeedBack.asp?NodeID=89747)*

## List of Resources for Almeley Elders and Overseers

### Section 2 – Specific Publications

#### 1. Eldership & Oversight handbook series<sup>1</sup>

1.  Patterns of Eldership & Oversight (1999)
2.  Funerals and Memorial Meetings (2003) (x2)
3.  Spiritual Reviews (1999)
4.  Quality and Depth of Worship and Ministry (2000)
5. Conflict in Meetings
6.  Committed Relationships (2001)
7.  Pastoral Care of Children and Young People (2001) (x2)
8.  Moving into Membership (2001)
9. This is Who I Am: Listening with older Friends

#### 2. Committee on Eldership & Oversight leaflets

1.  Clearness (downloadable from [www.quaker.org.uk/Shared\\_ASP\\_Files/UploadedFiles/14960AF3-B9E6-4E10-B02E-8AAB8509E31A\\_clearness.pdf](http://www.quaker.org.uk/Shared_ASP_Files/UploadedFiles/14960AF3-B9E6-4E10-B02E-8AAB8509E31A_clearness.pdf))
2.  Confidentiality (downloadable from [www.quaker.org.uk/Shared\\_ASP\\_Files/UploadedFiles/58A0E61C-ED36-4FE6-B25B-E2B980AC473E\\_confidentiality.pdf](http://www.quaker.org.uk/Shared_ASP_Files/UploadedFiles/58A0E61C-ED36-4FE6-B25B-E2B980AC473E_confidentiality.pdf))

NB both these are also available in large print from:

([www.quaker.org.uk/templates/internal.asp?nodeid=92671&int1stparentnodeid=89723](http://www.quaker.org.uk/templates/internal.asp?nodeid=92671&int1stparentnodeid=89723))

#### 3. Caring for one another<sup>1</sup>

notes for Overseers in the Society of Friends (1985)

#### 4. Pastoral Care (+appendices)<sup>1</sup>

a draft document for BYM 1992

#### 5. Making or changing a will is easier than you think<sup>1</sup> (2001)

#### 6. Growing old in a Changing World<sup>1</sup>

Ruth Fawell (1970)

#### 7. Sundry pamphlets (*in small cardboard box on top library shelf upstairs*)

1.  Quakers - your questions answered
2.  Quaker funerals
3.  Your guide to Quakers
4.  Peace testimony of the Religious Society of Friends
5.  Spoken ministry
6.  A Quaker wedding
7.  Your first time in a Quaker wedding?
8.  The Quaker way
9.  Quaker worship

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8. **Fostering Vital Friends Meetings – Part 2**  
[www.fgcquaker.org/library/fosteringmeetings/0200.html](http://www.fgcquaker.org/library/fosteringmeetings/0200.html)  
a collection of tried and trusted exercises activities and advice for all sorts of meetings' needs *(NB only available online)*
9.  **The Future of British Quakers<sup>2</sup>**  
- shrinkage addressed: process & commitment  
by Alastair Heron, 2001
10.  **Gift and Ministries<sup>2</sup>**  
a discussion paper on eldership, by Alastair Heron, 1997
11.  **This I affirm...<sup>2</sup>**  
'Reaching Out' special issue, Outreach Committee of QHS, 1999
12.  **Taking Care of one another<sup>2</sup>**  
by Southampton Friends' Meeting
13.  **Corporate Eldership and Oversight<sup>2</sup>**  
as practised by Shaftesbury and Sherborne MM, 1990
14.  **The personal spiritual life of elders & overseers as the source of the MfW's strength<sup>2</sup>**  
notes from Tony Brown's talk, April 1994
15.  **Speaking for Friends<sup>2</sup>**  
The Outreach Manual, Harvey Gillman, 1996
16. **Meeting Safety handbook**  
To help ensure the safety of all in the Meeting
17.  **Accommodation for elderly people under Quaker auspices<sup>2</sup>**  
QSR&E, 1998
18.  **Authority in a Quaker meeting<sup>2</sup>**  
by Rachel Britton, 1997 (reprint)
19. **Trespass and Trust**  
Quaker meetings and sex offenders
20. **Criminal Records Bureau Procedures**  
To ensure safety of children and those taking children and young people's activities
21. **Sexual Harassment**
  1.  Sexual Harassment – leaflet for E&Os<sup>2</sup>
  2. A Delicate Balance – leaflet for display in meetings
22. **Quaker-run Accommodation Schemes for Older People**
23.  **Sole Responsibility? Being single in Meeting<sup>2</sup>**  
An informal study undertaken by the Family Group of QSR&E, July 1997
24.  **When you disagree – Mediation Mid Wales<sup>2</sup>**  
pamphlet

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25.  **Mediation UK<sup>2</sup>**  
pamphlet
26. **Data Safety and Information Security Guidance<sup>2</sup>**  
also available online at:  
[www.quaker.org.uk/shared\\_asp\\_files/uploadedfiles/274d3cf2-b41d-4886-8baf-0711a27ca4f5\\_datasafety.pdf](http://www.quaker.org.uk/shared_asp_files/uploadedfiles/274d3cf2-b41d-4886-8baf-0711a27ca4f5_datasafety.pdf)
27. **Inclusion and Access**  
Detailed advice on practicalities and principles



### Section 3 - Financial Resources

28.  **List of H&MW MM Funds<sup>2</sup>**  
compiled 1992 by Ross Wood
29.  **Directory of Quaker and Quaker-related Grant-making trusts<sup>2</sup>**  
compiled by Martin Rowntree, 1995
30.  **Friends House Bursary Trust<sup>2</sup>**

This version was last revised on 2 Sep 06.  
In order to save paper, the printed version is not automatically reprinted after each revision.  
The latest version is always available in pdf format on the Almeley Wootton PM website  
(at [www.hmwquakers.org.uk/html/almeley\\_es\\_os.html](http://www.hmwquakers.org.uk/html/almeley_es_os.html) ).